

Burpham Village Committee Meeting
Tuesday, 11th June 2019
at 7.30 p.m. in the Village Hall

Attending: Paul Challen (Chairman)
Val Belton (Treasurer)
Julie Tester (Hall Management)
Heather Birch (Social)
Bob Baynes (Newsletter)
Trevor Cooper (formal website)

Apologies: Kevin Foster, Ed French, Celia Woodruff

Villagers present: Ticky Tuppen, Sandra & Glen Tomkins, Nigel and Jane Gibbens

For a note on membership and trustees, see item 4. below.

<p>1. Minutes of the Last Meeting</p> <p>These were signed as a true record.</p>	<p>Action</p>
<p>2. Matters Arising</p> <ul style="list-style-type: none"> - Precept for this year – 2020/2021 - to be unchanged and to remain at the 2019/2020 level. - CCTV – awaiting quotes for replacement from Kevin Foster. 	<p>KF</p>
<p>3. Village Hall</p> <ul style="list-style-type: none"> • Five year electrical test has been carried out and the following work is recommended to bring the circuits up to date: <ul style="list-style-type: none"> ○ Fit 5 RCBOs for water heater circuits - £400 + VAT ○ Check and re-label all circuits in cupboard - £50 + VAT • Playground An official opening of the new playground took place on Sunday, 2nd June. Benches and tables (kindly supplied by Bill Tustin) have been placed in temporary positions awaiting ground covering to go under them. Two minor repairs are necessary and when these have been carried out a final payment of c.£10k will be made to Wicksteed – an interim payment of £35k having already been made. Gift Aid of £4,488.85 has been claimed and received from HMRC; this 	

<p>amount has been placed in the Playground account bringing the final fund raising total to c.£50k.</p> <p>Following agreement of Arun District Council's Terms and Conditions, they will insure the playground and carry out weekly inspection visits (as required for insurance purposes), and any necessary repairs not covered by the guarantee.</p>	
<p>4. Proposed transition from our existing Registered Charity to a Charitable Incorporated Organisation (CIO)</p> <p><i>For reference: Note by the Chair on membership of the Committee:</i> In addition to myself (Paul Challen), Ed French, Val Belton and Julie Tester, Heather Birch is willing to be a member of the Committee and thus a Trustee.</p> <p>Jackie Penticost resigned from the Committee earlier this year, whilst carrying on as Secretary <i>pro tem</i>. She has now resigned all Secretarial duties.</p> <p>Bob Baynes, Trevor Cooper, Kevin Foster and Celia Woodruff do not wish to be members of the Committee and thus Trustees. As Chair I welcome their regular and continuing contribution to Committee discussions as observers, and very much value their support of the Committee's work. For the absence of doubt, they play no role in making Committee decisions.</p> <p>Report: It was reported that a meeting of committee members had been held with Louise Beaton of Action in Rural Sussex. This followed VB's discussions with 2 other villages on why they had made this transition and what benefits were derived.</p> <p>Louise had explained to the meeting the process involved in taking the CIO route: many points were discussed and queries answered.</p> <p>It was noted that a change to CIO status might provide an opportunity to extend the lease, thus saving on legal costs when the lease drew near to the end of its life.</p> <p>It was pointed out by Louise that our governing documents were not in line with current requirement, and if we did not transition to a CIO she would strongly recommend updating these, which (like the transition to a CIO) would require approval by local electors.</p> <p>Decision: The members present at the Village Committee meeting unanimously agreed that it was in the best interests of the village, now and in the future, to make the change to CIO status. The Chair confirmed that Ed French had explicitly indicated he would be content with such a decision.</p> <p>A further meeting will be arranged with Louise Beaton, a solicitor will be appointed and we will negotiate with the landlord's solicitors with a view to re-drafting the Lease (which is our governing document) and extending it by a further 60 years.</p>	

<p>Part of the transition process will involve holding a meeting with villagers to explain the reasons for this change and answer any questions, and for them to vote in favour of the change. Louise Beaton can be in attendance if required.</p>	
<p>5. Planning</p> <p>Ed French had submitted a report to the Committee in his absence –</p> <ul style="list-style-type: none"> • Burpham Place Changes to garage to make it match house • Backwoods, Wepham Felling of four ash trees in poor health • West Barn, Wepham Tree work • 97, Wepham Tree work – removal of Sycamore • Land east of Splash Farm Additional barn, permitted development • Burpham playground Tree work, approved – discussion to take place prior to this work as ground unstable. • Village Hall car park Tree felling approved – this work would entail the car park to be closed for 2 days (up until 5 p.m. each day); The George has been notified and will be advised when this work will be carried out. • Fosse Cottage, Wepham Extension approved. <p>Ticky Tuppen asked whether villagers would be interested in an offer from ASH regarding trees to replace those they had been obliged to remove.</p>	
<p>6. Treasurer's Report</p> <p>Val Belton handed all present a copy of the Income and Expenditure of the Village accounts for the period 06.4.19 to 11.06.19.</p> <p>Income for the year to date - £8,671.89 with total expenses of £2,118.94</p> <ul style="list-style-type: none"> • Hall hire was going well • Fund Raising and Social events – Provisional Fete accounts were presented pending receipt of further minor items of income. So far net proceeds are £6,203.92 and the final total will be divided equally between Burpham Village Committee and the Church. • Agreed to increase the amount paid to Bob Baynes, for printing the monthly newsletter, from £14 to £20 per month. The PCC will match this amount so that the costs are shared equally with BVC. 	

<ul style="list-style-type: none"> • Playground – as mentioned in (3) above. The Gift Aid amount of £4,488.85 has gone into the Playground account and the balance in that account will underpin the costs to be paid to ADC for insurance and inspections for the next few years. • Still in the accounts is the amount, of £2,000 – the legacy given to the village by Stephanie Atterton. It was discussed and thought that a trough be placed by the phone box in Wepham and planted, with a plaque in Stephanie’s memory – also possibly buy another defibrillator and place in the phone box. Ticky Tuppen to explore further. 	
<p>7. Church Report</p> <p>Celia was planning another family day (weekend?), possibly 10th August 2019. This would be discussed upon her return.</p>	
<p>8. Secretary’s Report</p> <p>The Chair explained that Jackie Penticost had resigned as Secretary. It was decided that:</p> <ul style="list-style-type: none"> • Email addresses of villagers had been passed to Bob Baynes • Website matters to be undertaken by Trevor Cooper 	
<p>9. Social</p> <ul style="list-style-type: none"> • Fete HB thanked all for the help in making the Fete this year such a great success – new way of advertising had been undertaken resulting in a doubling of the footfall, and the Fete lasted from 1 to 4.30pm instead of the usual 2 to 4.30pm. All stalls had had a great afternoon and all food and drink stalls sold out. <p>A post Fete meeting to be arranged in the near future.</p> <p>Future social events –</p> <ul style="list-style-type: none"> • The family day (weekend?) to be provisionally booked for the weekend of the 10th August, with possibly a Crickround event again and with a village bar-b-q in the evening. This to be undertaken with the Church. – Patronal Festival. • A Pop-Master Quiz hopefully to be arranged for October/November. • Investigation to be made into Film nights for the village during the winter months, this would be a trial run to see how many villagers would support 	

<p>this.</p> <ul style="list-style-type: none"> • Christmas Fayre, another joint venture with the Church, to be arranged for early December. • The Church would also be having concert(s) in the months leading up to Christmas. 	
<p>10. Any Other Business</p> <ul style="list-style-type: none"> • Ticky Tuppen suggested that a village 'bible' be setup re the events and runnings of the hall and playground, so that this information was on hand for future use. • A tremendous Vote of Thanks to be passed to Richard Parkinson for arranging for Alan Dedicoat to open and compere the Village Fete and the great Quiz evening, and for the Church Service on the Sunday – all made for such a great weekend for our Village. 	
<p>11. Date of Next Meeting(s) – both in the village hall</p> <ul style="list-style-type: none"> • Annual General Meeting – Saturday, 13th July 2019 – 10.30 a.m. • Village Committee Meeting – Tuesday, 6th August, 2019 – 7.30 p.m. 	