

BURPHAM
VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Meeting held on Tuesday 5th February 2019
at 7.30 pm in the Village Hall

Those attending: Paul Challen (Chairman)
 Jackie Penticost (Secretary)
 Val Belton (Treasurer)
 Ed French (Planning)
 Bob Baynes
 Trevor Cooper
 Heather Birch (Social)
 Julie Tester (Hall)
 Ticky Tuppen

1.	Apologies Apologies were received from Kevin Foster
2.	Minutes of the Last Meeting The minutes of the meeting held on 4 th December 2018 were signed as a true record.
3.	Village Hall and other property <ul style="list-style-type: none"> • A vote of thanks to Peter Werner for taking up his role doing maintenance for the Village hall • A water heater needed to be replaced. The heater was found not to have a fuse. Heaters have now been checked and fuses checked. • Moles abound on the cricket pitch, but traps which have been put down are being removed by other people. This is dangerous, as moles can cause accidents by making the ground soft. We have given up trapping for now until a better solution is found that is tamper-proof. • Playground work starts on 25th March: a meeting as been held with the Wicksteed Operations manager Darshan Gill • A written scheme of Implementation needs to be submitted and approved by English Heritage prior to works starting. • Hall and wedding bookings should be up to date on the village website

	<p>burphamvillage.co.uk. We are now up to our 2019 quota on large events.</p> <ul style="list-style-type: none"> • Heather Birch raised a question as to whether we wanted to operate antiques fairs out of the village hall. There was also some discussion as to whether the hall might provide a venue for local businesses to hold training days during the week. This would probably require wifi to be provided. No action. • Website update: TC and JP reported no meeting as yet to discuss a website strategy. TC said that one possibility was that at the end of the current contract with PM2, that the domain burphamandwepham.org.uk be pointed to the website that sits at burphamvillage.co.uk. The newsletter and history content and other items would then be moved to the site. JP said that a new page for the Village fete had been added to the latter site, as well as a Facebook page for Burpham Village Fete.
	<p>Charity Status</p> <p>In the light of a recommendation recently made by our auditor, the question of the status of current committee members and trustees was fully discussed. We are seeking advice from Action in Rural Sussex and VB has arranged a meeting with Voluntary Action for Arun and Chichester to explore the possibility, process and likely costs of becoming a Charitable Incorporated Organisation. Among other benefits this would give greater protection to the existing trustees and is likely to make it easier to recruit new trustees in the future.</p> <p>VB also to consult with other organizations who have moved to CIO status to get an idea of costs.</p>
4.	<p>Planning</p> <ul style="list-style-type: none"> • CCTV: Kevin Foster has produced an email summary of the capabilities of the current system. It seems that the system functions but is clunky, and Ron Chapple cancelled a maintenance programme some years back as being poor value, so it has not been serviced. We also have input from the local police, so JP will now solicit estimates based on current functionality. If we want a larger scope then we can discuss at an upcoming meeting. • 4 Applications current, mainly regarding tree work. • As requested at the previous meeting, Trevor Cooper submitted some notes on what is meant by a Village Vision, to be considered and discussed in the next meeting • Trevor Cooper submitted some notes and thoughts on the use of the Wepham Phone Box, again to be considered at the next meeting. Ticky Tuppen to take the issue further. One possibility was that it might be used for an extra defibrillator.

	<p>JP mentioned that a villager had requested First Aid Training in the Hall, and it was mentioned by PC that Russell Hayler would do defibrillator training. PC to ask him to run a session.</p>
<p>5.</p>	<p>Treasurer Report</p> <ul style="list-style-type: none"> • Summary of Income and Expenditure to 5th Feb 2019 was produced. • Year to date income is £9205.69 compared with £19803.02 in 2017/18 (full year). Our budget was £13100. • Our actual Year to Date expenditure is £9407.46, leading to a deficit of £201.77. However, this does not include precept money in the Burpham Parish Meeting account of £3286.95, which has not been transferred. It does not include a legacy of £2,000 received from Stephanie Atterton. • Current bank assets including the legacy but excluding BPM funds are £49,470.06 • The Burpham Playground fund is £46,149.58. <p>A discussion on the accounts followed. We did not have a fete in this accounting period, and we have fewer large events. Of the events that have been booked, two of these are only day events and so attract smaller fees, and yet they are included in the total allowed. This needs to be reviewed so we get the maximum fees within our total of large events. It was felt that the 'large events' total is really weddings, where there is a 3 day booking period, but this needs to be discussed at next meeting. No events have music in marquees any more.</p> <p>JP said that she had obtained a quote for £284 to replace the bin behind the Hall in the car park- this was approved.</p> <p>The issue of reflooring the kitchen and ladies loo was raised. TC reminded those present that we had said that three quotes needed to be obtained for expenses over £1,000. It was agreed that only the Gent's loo and shower room would be re-floored at present by the company with the cheaper quote.</p>
	<p>Church report:</p> <p>Nothing to report in vicar's absence</p>
<p>6.</p>	<p>Secretary Report</p> <ul style="list-style-type: none"> • Footpath and Rights of Way work will commence in April 2019. Any work known to be notified to JP
<p>7.</p>	<p>Social</p> <ul style="list-style-type: none"> • Race Night (172.20), Christmas Fayre (£235.35) were considered a success • Shuffleboard evening raised £198.08

	<ul style="list-style-type: none"> • The fete will take place on 1st June.
8.	<p>Any Other Business</p> <ul style="list-style-type: none"> • TC confirmed he was organising a talk for villagers in the VH on 15 February. • Steve Lawrence to be invited to the next meeting to talk about the work on the Pond.
9.	<p>Date of Next Meetings Tuesday 16th April at 7:30 in the Village hall. This will include Parish Meeting Annual Assembly BVC AGM: Saturday, 30th 13th July at 10:30 in the Village hall (availability to be confirmed)</p>
	<p>Agreed as a true record:</p> <p>..... Date:</p> <p><i>for</i> Burpham and Wepham Village Committee and Parish Meeting</p>