

Burpham and Wepham Village Committee and Parish Meeting
Permissions for new equipment for Burpham Playground for meeting 4 Dec 2018
Report from Trevor Cooper

Scheduled Monument Consent

1. The Recreation Ground forms part of Burpham Camp, a scheduled monument. We therefore need Scheduled Monument Consent from Historic England (HE) for the new playground equipment. The holes needed to support the new equipment might interfere with archaeological remains, if there are any.
2. Following the pre-application reported at the last meeting, I made a formal application a few weeks ago. We heard on 23 November that we had received Consent; this acceptance was communicated by email, and we await the letter.
3. As expected, the Consent is subject to certain conditions. I have cut and pasted those conditions at the end of this document.
4. In particular the Committee is asked to note:
 - That the expectation is that the archaeologist will be Mark Roberts. If he is not available, we must agree another archaeologist with HE. No work can start until HE have agreed a 'Written Scheme of Implementation'. The results of the watching brief must be deposited in appropriate archives.

I have ascertained what the Written Scheme of Implementation needs to include. Much of it we have already. The rest is technical archaeological issues, e.g. the scale at which sections are drawn. Would the committee advise whether and how I am to take this forward with Mark Roberts.

- We must give HE at least one week's notice of site meetings and commencement of work.
- We must tell all contractors etc that this is a Scheduled Monument and the implications for their work.

Planning Permission

5. A pre-application was made to SDNPA after our last meeting. This includes draft versions of the three most complex documents, for Design and Access, Landscape, Heritage. On 12 November we received a response notable for its poor structure and lack of clarity, and an error (discussed below), but which included the key phrase 'I would encourage the submission of an application'. We took this to be positive.
6. Our full application was submitted a little later, then resubmitted with a corrected document, and receipt and validation were notified on 23 November. We await the decision, which SDNPA says should be given by 17 January 2019.
7. The application has not been entirely straightforward as this is not a domestic development, but one that is in the middle of an open area, and this has increased the amount of paperwork. The committee's attention is drawn to three points.

- The 12 November letter responding to our pre-app told us to ‘contact’ the Historic Environment Record (HER), who keep records of archaeological finds etc, for them to carry out a search. There is no mention of this on the SDNPA website, so I ascertained that the HER’s own policy was that we did not need a search, and SDNPA acknowledged they had made a mistake on this point. Searches are not free, and I was keen to avoid unnecessary expense, but in discussion HER kindly offered to do a search for me as an individual, which is free, and to give us special permission to use it for the planning application. (I think it is because we are a charity.) This has now gone in to SDNPA.
- I am still uncertain whether we will be required to do a biodiversity survey or obtain a wildlife report. We will have to see. It would be ridiculous, of course, but SDNPA is bound by rules.
- Our statement about tree damage was written by me, not by an arboriculturalist. On consideration, and after discussion with Valerie and Jackie, I have now arranged for expert to look at the trees informally. Following this, and with Valerie’s and Jackie’s support, I commissioned an Arboricultural Method Statement from him. Once we have received this, which I hope will be within a week or so, we can decide what to do with it.

8. The following costs have been or will be incurred:

	£
Maps for use for planning (these are a requirement)	30.60
Pre-planning application	72.00
Full planning application	254.00
TOTAL INCURRED	356.60
Arboricultural Statement: committed, not yet incurred	150.00
<i>Current expectations of total</i>	<i>506.00</i>

Appendix: Conditions for Scheduled Monument Consent

My emphasis in bold

1. The works to which this consent relates shall be carried out to the satisfaction of the Secretary of State, who will be advised by Historic England. **At least 1 week’s notice (or such shorter period as may be mutually agreed) in writing of site meetings and the commencement of work** shall be given to Maria Buczak in order that an Historic England representative can inspect and advise on the works and their effect in compliance with this consent, should they wish to do so.

Control of Site Works

2. **All those involved in the implementation of the works granted by this consent must be informed by the applicant that the land is designated as a scheduled monument** under the Ancient Monuments and Archaeological Areas Act 1979 (as amended); the extent of the scheduled monument as set out in both the scheduled monument description and map; and that the implications of this designation include the requirement to obtain Scheduled

Monument Consent for any works to a scheduled monument from the Secretary of State prior to them being undertaken.

3. Equipment and machinery shall not be used or operated in the scheduled area in conditions or in a manner likely to result in damage to the monument or ground disturbance other than that which is expressly authorised in this consent.

Archaeological recording

4. No archaeological work shall take place until the applicant, or their agents or successors in title, has secured the implementation of a programme of archaeological work including archival work and reporting in accordance with **a written scheme of investigation**, which has been submitted by the applicant and **approved in writing by Historic England**, and the works shall subsequently be undertaken in accordance with the approved details.

5. The archaeological works to which this consent relates shall be carried out only by Mr M. B. Roberts. **If Mr Roberts is unavailable, archaeological work shall not begin until the applicant has obtained written agreement of the choice of contractor from Historic England.**

6. A report of the archaeological recording shall be sent to the West Sussex Historic Environment Record and to Maria Buczak at Historic England within 3 months of the completion of the works (or such other period as may be mutually agreed). The site archive shall be deposited with the HER or an accredited museum within 1 year (or such other period as may be mutually agreed).

7. The applicant shall complete and submit an entry on OASIS (On-line Access to the Index of Archaeological Investigations - <http://oasis.ac.uk/england/>) prior to project completion, and shall deposit any digital project report with the Archaeology Data Service, via the OASIS form, upon completion.

Trevor Cooper 4 December 2017

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