

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 13 October 2015**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Marion Tucker (Secretary)  
Val Belton (Treasurer)  
Julie Tester (VH Hire Co-ordinator)  
Ron Chapple  
Heather Birch  
Kevin Foster  
Bob Baynes

**Action**

1. **Apologies**  
Apologies were received from Ed French.
2. **Minutes of the Last Meeting**  
The minutes of the meeting held on 04 August 2015 were signed as a true record.
3. **Village Hall**
  - (a) Redecoration of the hall has started. As part of the general works, Ron has replaced the high-level emergency lighting and the curtains will be cleaned and re-fire-proofed.
  - (b) The cost of the fence replacement will be £3,450, inclusive of VAT. It was agreed that this work will go ahead, but first Kevin will see whether it is possible to obtain a grant from the Joint Downland Area Committee, and Paul will talk to Peter Knight. KF / PC
  - (c) A new rubbish bin is in place.
  - (d) One of the two new benches has arrived.
  - (e) Ron reviewed the Fire Safety Policy and gave a short training session for those members of the committee who had not yet received training. It was agreed that the policy be amended to include provision for PEEPs (Personal Emergency Exit Plans) for those with impaired vision, reduced hearing or limited mobility. It will also be amended to say that should a marquee be hired, the hirer of the marquee must have adequate fire cover. RC
4. **Planning**
  - (a) Application for provision of a nitrate plant feed pump station in Coombe Lane, together with a passing bay along the lane – approved.
  - (b) Reed Thatch – demolition of previous additions and erection of

replacements and enlargement of dormer window - approved.

(c) Tree reductions at Frith House, Church Cottage and St. Mary's Cottage. No objection.

**5. Treasurer Report**

(a) Accounts for the year to date satisfactory.

(b) Hall hire was down on last month as a full repayment of £1,100 was made (the proposed date was a long way ahead and probably too large for the hall).

**6. Secretary Report**

(a) Winter Management Plan – Marion will chase as nothing has been heard about delivery of the village salt requirements.

MGT

**7. Councillor Dendle Report**

In the absence of Cllr. Dendle, there was no report.

**8. Social**

Future events:

(a) Karaoke evening on Sat 24 October to be BYO supper

(b) Burns night with Drip Action in Jan 2016 (to be confirmed)

(c) Christmas activities as previously detailed. It was agreed that funds will be provided as normal for mince pies and mulled wine after the church Carol Service.

(d) Heather will approach John Nick, of Southern Water, to enquire about the quiz evening that SW organise. He had mentioned this at the AGM.

(e) A shuffleboard evening will be held, probably in February. It was noted that the Cricket Club will be holding a race meeting evening, probably around Sat 5 March.

**9. Any Other Business**

(a) The laying of the cables for high-speed broadband has been delayed, provisionally until March 2016, because of blocked ducts.

**10. Date, Time and Venue for Next Meeting**

Tuesday 1 December at 7.30pm in the Village Hall.

Agreed as a true record:

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Date:

*for Burpham and Wepham Village Committee and Parish Meeting*