

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 05 August 2014**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Marion Tucker (Secretary)  
Val Belton (Treasurer)  
Julie Tester (VH Hire Co-ordinator)  
Ron Chapple  
Ed French  
Heather Birch  
Kevin Foster (Cricket)  
Paul Dendle  
Chris Hales  
Bob Baynes  
Bonnie Hamilton

**Action**

1. **Apologies**  
No apologies were received.
2. **Minutes of the Last Meeting**  
The minutes of the meeting held on 3 June 2014 were signed as a true record.
3. **Village Hall**
  - (a) The possibilities of a PIR light system/sensors and dimmer lights were discussed. Chris Hales had obtained quotes 4 years ago so it was agreed that he should have the quotes updated. Depending on the cost a grant from the Joint Downland Area Committee could be applied for. CH  
It was also agreed that villagers should be kept informed about these lighting proposals.
  - (b) The lock on the barrier to the recreation ground has broken and will be replaced.
  - (c) The double doors into the main hall are not closing properly. Ron will see whether these can be adjusted. RC
  - (d) There was discussion on buying more cutlery and some serving dishes for use at village events. This will be progressed.
  - (e) It was unanimously agreed that for fairness' sake the policy of charging villagers half-rate for the hire of the village hall / recreation ground should remain.

4. **Planning**

- (a) Court Leet Cottage - application for a barn garage. Still pending.
- (b) Budd's Corner - minor alterations to the building plans have been submitted. No objection.

5. **Treasurer Report**

(a) The accounts are currently very satisfactory: hall hire is going well. However, it is noted that the investments have gone down recently. There is also the prospect of some expenditure on maintenance in the near future.

(b) Val has discovered that as a charity, the Village Hall only has to pay 5% VAT on power. It is possible to reclaim the excess paid for the past 4 years, and Val will be doing this. This should raise £1,200 to £1,300. She also mentioned that she is to be interviewed by ITV on this subject. VB

(c) Val also agreed to investigate whether the VH could use Gift Aid as a means of raising funds. VH

6. **Secretary Report**

(a) Marion reported that she has had correspondence with WSCC Highways on the state of Splash Bridge, which Highways have confirmed is their responsibility. It has been re-iterated to them that they should therefore take responsibility for repairing it.

(b) WSCC Highways have also inspected the eroded roadside near Coombe Lane, and currently have marked up the areas that require repairing. Hopefully this should be attended to in the near future.

7. **Councillor Dendle Report**

(a) Paul Dendle is still to meet WSCC over the positioning of extra posts at the road end.

(b) It should be known by the end of the year whether funding for the Arundel bypass will be approved.

8. **Social**

(a) The Barn Dance set for 12 July had to be postponed because of lack of support. It is hoped to run this later in order to avoid cancellation fees chargeable by the band.

(b) Sunday 10 August – Clump BBQ – starting 5.00 pm depending on the weather.

(c) Saturday 30 August – BBQ and “Sing-a-Long with Rod Stewart” evening in the Village Hall

(d) Friday 31 October – Hallowe'en / Drip Action in the Village Hall

(e) Saturday 20 December – Children's Christmas Party

9. **Any Other Business**

(a) Kevin reported that the hiring of the coconut shy never progressed.

(b) Marion has yet to hear about improved searching techniques for the website.

(c) David Sunray's kind offer of possible funding, raised from a sponsored

walk, for more apparatus for the children's playground was discussed. It was reluctantly agreed that as the playground and its equipment are entirely the responsibility of ADC, it would not be appropriate to take up David's offer for this.

(d) Paul Challen will look at the Wepham notice board, which needs repair. PC

(e) As soon as one of the "dog poo" bin from the recreation ground is moved to the triangle near Peppering the collections can be re-arranged.

(f) Two of the seats at the Seven Sisters are damaged. Paul Challen will look at these. PC

(g) Some of the trees on the burgh are now seriously overhanging the car park. Paul Challen will liaise with the Estate on this. PC

(h) Cobwebs etc high up in the Village Hall will be dealt with and Julie will also discuss the standard of cleaning with the cleaners as this currently leaves something to be desired. PC / JT

(i) The maintenance of memorial seats and benches donated to the village was discussed, and who would be responsible in the event on a claim arising from any accident on one. (Val subsequently checked with the insurance company, and they say they would accept and deal with a claim provided that said benches were checked regularly and kept in good repair.)

(j) On the subject of the playground equipment, Paul Dendle will ask ADC about improving / revamping what is there. PD

10. **Date, Time and Venue for Next Meeting**

(a) Tuesday 7 October 2014 at 7.30pm in the Village Hall.

Agreed as a true record:

..... Date:

*for Burpham and Wepham Village Committee and Parish Meeting*