

BURPHAM
VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Meeting held on Tuesday 03 June 2014
at 7.30 pm in the Village Hall

Those attending: Paul Challen (Chairman)
Marion Tucker (Secretary)
Julie Tester (VH Hire Co-ordinator)
Ron Chapple
Ed French (part-time)
Heather Birch
Paul Dendle
Chris Hales

Action

1. **Apologies**

Apologies were received from Val Belton and Kevin Foster.

2. **Minutes of the Last Meeting**

The minutes of the meeting held 25 March 2014 were signed as a true record.

3. **Village Hall**

(a) A total of 7 weddings have been booked for the months of July and August.

(b) An electrical test has recently been done, and it was found that there are two circuits that are taking too long to trip out. These should be dealt with within the next week, at a cost of around £500, and once done the Test Certificate will be issued.

(c) An emergency lights test is due shortly, and it is probable that some batteries will need replacing.

(d) Ron now has the paint available for the painting of the Village Hall. Thanks are due to Neil Brewer for donating some of the barn paint.

4. **Planning**

(a) Court Leet - application for a barn garage. No objection.

(b) The Leat - there was discussion on the plans for the rebuilding of this house. The VH committee position is neutral.

(c) Burpham Country House Hotel – application to replace sash windows. No objection.

(d) Ed was asked to obtain clarification on the distinction between TPOs and trees within conservation areas. (He subsequently reported: if a tree is covered by a TPO, an application must be made to the Planning Department and permission given before any work can take place. Penalties for

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breaching a TPO are significant. For trees not covered by A TPO but within a conservation area, SDNPA must be notified six weeks beforehand so they can offer their view.)

(d) There was further discussion on the work carried out on the burgh. This work has now been cleared with English Heritage. However, there remain issues with the Estate, and Paul Challen will talk with Peter Knight about these.

PC

5. **Treasurer Report**

(a) The year end accounts have been audited by David Sunray, and his letter thereon is attached to these minutes. Therein he advises that, in conjunction with BWCC, the VC and Parish Meeting should check that suitable building and contents insurances are in place for the hall, the playground and the car park. David was thanked for his quick and thorough attention to the 2013/14 accounts.

(b) The accounts for the fête are still to be finalised, but a net profit of approximately £1,500 is expected, to be split 50/50 with the church.

(c) The Accounting Statements for Burpham Parish Meeting for the year to 5 April 2014 were presented and unanimously approved.

(d) The Annual Governance Statement of Burpham Parish Meeting for the year to 5 April 2014 were presented and unanimously approved.

6. **Secretary Report**

(a) Roads – Marion has written again to WSCC about the state of the local roads and drains, and Splash Bridge. No answer has been received, and Paul Dendle offered to take this up with Nigel Peters.

MGT /
PD

(b) It was reported that the steps on Jacob's Ladder were in a dangerous state of repair. Marion is to take this up with the Estate. (However, the repairs were carried out before this was done.)

7. **Councillor Dendle Report**

(a) Paul Dendle is still to meet WSCC over the positioning of extra posts at the road end.

(b) The Warningcamp 20 mph speed limit is going ahead, but only within that village.

(c) The Environment Agency will no longer be maintaining ditches under the future flood plain strategy for Arun: there is discussion to try and ensure the EA bring ditches up to standard before their withdrawal.

(d) The building of a footpath under the road from the station into Arundel is to go ahead, but the traffic light crossing over the A27 will remain in place.

8. **Social**

(a) The Village Fête on 24 May was successful, and a "review" meeting will be held on Tuesday 10 June at 7.30 pm in the Village Hall.

(b) 7 June – Alternatives Band at Home Farm – 200 tickets sold so far.

(c) Saturday 12 July – Barn Dance in the Village Hall. Tickets £12.50 pp to

include a ploughman's supper.

- (d) Sunday 10 August – Clump BBQ (tbc)
- (e) Saturday 30 August – BBQ and Film Night in the Village Hall
- (f) Friday 31 October – Hallowe'en in the Village Hall
- (g) November – a curryoke evening and a Drip Action event.

9. **Any Other Business**

- (a) Kevin has been approached by someone who wished to hire the coconut shy and horseshoe throwing games. This was agreed.
- (i) The Cricket Club is having a successful season so far: the Seniors are unbeaten; the turnout for the Colts' sessions on Saturday mornings is good, and they won their first match against Littlehampton; and Sussex Ladies recently had a match here, with another planned for the end of June.
- (d) There was discussion on the possibilities of enforcing the 20 mph speed limit.
- (e) Marion will enquire of ADC as to whether the website host has yet improved use of searching techniques on the website.

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10. **Date, Time and Venue for Next Meeting**

- (a) The AGM will be held on Saturday 12 July at 10.30 am in the Village Hall.
- (b) Tuesday 5 August 2014 at 7.30pm in the Village Hall.

Agreed as a true record:

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Date:

for Burpham and Wepham Village Committee and Parish Meeting