

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 9 April 2013**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Val Belton (Treasurer)  
Marion Tucker (Secretary)  
Heather Birch (Social)  
Julie Tester (VH Hire Co-ordinator)  
Ron Chapple  
Colin Dick (Cricket)  
Chris Hales  
Paul Dendle  
Julia Dendle  
Bob Baynes

**Action**

**1. Apologies**

Apologies were received from Ed French.

**2. Minutes of the Last Meeting**

The minutes of the meeting held 5 February 2013 were signed as a true record.

**3. Village Hall**

(a) A letter cancelling the wedding booking for 6 July and enquiring after the repayment of the deposit has been received. It was agreed to refund half the deposit amount.

(b) The annual PAT (Portable Appliance Test) has been completed.

(c) The Emergency Fire Plan notice and the Conditions of Hire notices are to be renewed to make minor amendments and tidy them up.

(d) The ADC Health and Safety Officer has confirmed he does not have to inspect the Village Hall as there are no ladders on the premises.

(e) Chris will replace some of the red-painted fluorescent bulbs that have blown. CH

(f) It was agreed the oven should receive a specialist clean.

(g) The double-glazing on one of the windows has blown. A glazier will be contacted.

(h) An email had been received from Dom Santana asking if the hire charge for the hall and recreation ground for the BMRC day on Sunday 1 September could be waived. It was agreed that this request could not be granted as the committee had a responsibility to raise funds, and it would not be fair on others wishing to hire the hall. Marion will write to him. MGT

**4. Planning**

Lample House – side and rear extensions – approved.

Ilex Cottage – proposed roof light on tiled roof – approved.  
Budd’s Corner – plans were available at the meeting, although details are not yet published on the SDNP website. An objection has been raised by a neighbour, but as far as the Committee is concerned – no objection. EF

5. **Treasurer Report**

- (a) Bank balances and investments are satisfactory.
- (b) Val expressed concern that income from the Village Hall is down 25% on the same time last year. Advertising was again discussed.
- (d) The precept for the year 2013/14 remains the same as 2012/13 at £2,450.
- (d) The Committee agreed to make a donation of £120 to Bob Baynes to assist with the cost of producing the newsletter, as currently it is published with a great deal of village information and events. Paul Dendle is to look into the viability of using ADC’s printing facilities to keep costs down. PD

6. **Secretary Report**

- (a) There was more discussion on the problem of fouling by dogs. Marion has prepared some notices. Some are currently on the notice boards and some others will be put elsewhere.
- (b) The 20 mph limit – no current issues.
- (c) Easy fund Raising – Marion is in the process of setting this up for Burpham Village Hall and Recreation Ground. MGT

7. **Councillor Dendle Report**

Paul Dendle reported on various ADC matters, in particular the flooding concerns. There is an initiative called “Operation Watershed” whereby funds are available to support communities develop, support and sustain measures to avoid flooding.  
Arun DC has not yet placed posts at the junction of the village road and the A27 to stop cars parking. Paul Dendle will chase this. PD

8. **Social**

- (a) Alison Beadsworth and her partner have agreed to talk on their charity work, on a date to be confirmed.
- (b) Organisation for the fête on 25 May is in hand.
- (c) Enquiries are to be made to see if a BBQ can be held near the Norfolk Clump on Saturday 20 July.
- (d) A “Grease” evening on Friday 23 August is planned.
- (e) Drip Action has agreed to hold an event in the Village Hall on Friday 1 November.
- (f) Other events planned are a possible fireworks display, and a Christmas party on 22 December 2013.

9. **Any Other Business**

- (a) The purchase of a PA system for the Village Hall at a cost of approximately £320 was agreed. Chris Hales will action this. Paul Dendle CH / PD / MGT

will check whether there is any council funding for such a purchase, and Marion will check with AirS.

(b) Repairs to the recreation ground entrance are almost complete.

(c) Bench in front of Church Cottage - Peter Werner will do this as soon as he is able.

(d) Ed had raised the issue of the state of repair of parts of the fence along the path from the Recreation Ground to the top of Jacob's Ladder. Marion will contact the Rights of Way Officer at WSCC.

MGT

(d) It was agreed that the AGM be held on Saturday 6 July at 1030 am

10. **Date, Time and Venue for Next Meeting**

Tuesday 4 June 2013 at 7.30pm in the Village Hall

Agreed as a true record:

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Date:

*for* Burpham and Wepham Village Committee and Parish Meeting