

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 5 February 2013**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Val Belton (Treasurer)  
Marion Tucker (Secretary)  
Ed French (Planning)  
Heather Birch (Social)  
Julie Tester (VH Hire Co-ordinator)  
Ron Chapple  
Colin Dick (Cricket)  
Chris Hales  
David Bellman

**Action**

1. **Apologies**  
Apologies were received from Paul Dendle.
2. **Minutes of the Last Meeting**  
The minutes of the meeting held 4 December 2012 were signed as a true record.
3. **Village Hall**
  - (a) Dominic Santana has booked the Village Hall and Recreation Ground on Sunday 1 September for the BMRC Day.
  - (b) Ron has received a letter from the Senior Health and Safety Officer at ADC. They wish to inspect the premises in respect of Work at Height regulations. Ron has replied but nothing further has been heard.
4. **Planning**

Chestnut Cottage – replacement of existing conservatory with a garden room – approved.

Old Flint Hall – small kitchen extension and alterations / conversion of garage space into accommodation – approved.

Burpham Farm House – replacement of existing garage – approved.

Lample House – side and rear extensions and replacement garden room – no objection from Committee.

Ilex Cottage – proposed rooflight on tiled roof – no objection from Committee.

Mrs. Santana will be lodging an application to prune the holm oak overhanging the benches near the church gate.
5. **Treasurer Report**
  - (a) Total assets stand at approximately £25,000, which is very satisfactory.

(b) The investments value has risen rapidly over the last two months and stands at approximately £18,000.

(c) Val expressed concern that income from the Village Hall is down 25% on the same time last year. She pointed out that some other local village halls had an entry on West Sussex CC's website. Marion is to look into whether Burpham Village Hall could be included. Other advertising possibilities were briefly discussed.

MGT

(d) Paul has received an email from Bob Baynes asking whether the Village Committee would consider paying some of the costs towards the production of the monthly Village Newsletter. Paul will discuss this further with Bob.

PC

#### 6. **Secretary Report**

(a) Notices on the dangers of toxocariasis, caught from infected dog faeces will be dealt with in early spring.

MGT

(b) Marion will continue to try to contact Loraine Dixon, of Sussex Police, about the 20 mph limit.

MGT

(c) The Environment Agency is seeking to change the way the River Arun Internal Drainage District is managed, and to produce a long-term plan to manage flood risk on the river between Pallingham and Littlehampton. This recommendation would mean the withdrawal of maintenance activities and in time the deterioration of the riverbanks, eventually restoring the natural floodplain.

#### 7. **Councillor Dendle Report**

No report.

Paul Challen reported Arun DC are to put some posts at the junction of the village road and the A27 to stop cars parking such that they obstruct the view of oncoming traffic. This work is scheduled for March.

#### 8. **Social**

(a) The Shuffleboard evening on 26 January raised £27.

(b) A Quiz Evening is being organised for 22 February.

(c) Plans are going ahead for the fête on 25 May.

(d) Drip Action is to be approached to see whether they would stage a play in the Village Hall.

(e) Other events planned are a possible talk by Alison Beadsworth on her charity work, an evening at the Norfolk clump in the summer, the showing of the film "Grease", a possible firework display, and a Christmas party on 22 December 2013.

#### 9. **Any Other Business**

(a) Village roads – Liz white's email expressing concern at the state of the village roads was read to the Committee. It was agreed that all vehicles using the road contribute to the damaged edges, but probably currently the biggest problem was the constant wet weather. The particular problem of mud collecting at the bottom of the field near Coombe Lane would appear to

have been resolved by Nick Field and his team.

The Village Committee proposed a vote of thanks to Nick and his team for all the work they do to keep the village roads clear. This work has been particularly difficult over the last few months, because of the weather, and their efforts are much appreciated by everyone.

(b) Easy Giving. This is a scheme suggested by Paul Challen where people can have a donation paid to a charity (in this case it would be Burpham Village Hall and Recreation Ground) when they make a purchase through the Easy Giving website. Marion will look into this.

MGT

(c) Ron has terminated the current CCTV maintenance contract, and in future will call on Arundel Alarms when he feels servicing or maintenance is necessary. Their call out charge is currently £40.

Ron commented that he has looked after the CCTV for 6 years, and would like, in the longer term, to give this up.

(d) Paul Challen has contacted Phil and Stef Michele about the 'phone box outside their property.

(e) Weather permitting the entrance to the village recreation ground should be repaired over the coming weekend.

(f) Wood has been purchased to repair the bench in front of Church Cottage and Peter Werner will do this as soon as he is able.

(g) It was agreed that the Village should purchase a PA system. Chris Hales will put together a list of what would be required, and once this is done and costed Val will look at possibilities for funding.

CH / VB

10. **Date, Time and Venue for Next Meeting**

Tuesday 9 April 2013 at 7.30pm in the Village Hall

Agreed as a true record:

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Date:

*for* Burpham and Wepham Village Committee and Parish Meeting