

BURPHAM VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Annual General Meeting held at 1030 am on Saturday 11
August 2012 in the Village Hall

Committee

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| attending: | Paul Challen (Chairman) | Ed French (Planning) |
| | Charles Kiddle (Treasurer) | Colin Dick (Cricket) |
| | Val Belton | Heather Birch (Social) |
| | Ron Chapple (Secretary) | Julie Tester (VH Management) |
| | Marion Tucker (Minute Secretary) | |

A total of 26 village members also attended.

1. Apologies

Apologies were received from Mr. and Mrs. P. White, Mrs P. Hay-Will and Mrs. J. Dendle.

2. Minutes of the Last Meeting

There were no Matters Arising from the previous AGM minutes held 13 August 2011 and the Minutes of that Meeting were signed as a true record.

3. Treasurer's Report (Charles Kiddle)

(a) The Accounts for the year 2011-2012 were circulated. These show assets of just over £22,000, made up of approximately £5,000 in bank accounts and £17,000 in investments, held as a contingency fund. The 2011 fête had raised £1,650. There had been no unexpected outgoings.

(b) The meeting approved the accounts.

(b) Charles Kiddle informed the meeting that having served as Treasurer for 9 years, he was now stepping down and would be proposing Val Belton be elected as the next Treasurer. Val thanked Charles for his work over the past 9 years, and for his help to her as she took over the role.

(c) Val Belton proposed a donation of £1000 to the Friends of Burpham Church. This was approved by the meeting.

(d) She also proposed that the precept remain at £2,450 for 2013/14. This was approved by the meeting.

4. Secretary's Report (Ron Chapple)

(a) There has been a lot of correspondence with South Downs National Park, in particular on the subject of their "Vision" until 2042. At the suggestion of Charles Kiddle, Ron has suggested to SDNP that there should be no development without the agreement of the relevant parish councils.

(b) Under the Freedom of Information Act, a Mr. Nelson has requested a great deal of information on the governance of Burpham Parish Meeting. No explanation has been given as to why this information is required, but his requests have been complied with.

(c) Childrens' Playground – it is confirmed that the Village is responsible for the ground, and keeping it clear, and ADC is responsible for the equipment. The village insurance for the playground has been reviewed and found to be satisfactory.

(d) Broadband. An Expression of Interest for funding for faster broadband from Broadband UK had been put together by Chris Hales, but this was rejected by DEFRA. The Village is now currently reliant on the plans of BT and West Sussex County Council for broadband upgrade.

(e) With the help of ADC, a village website has now been set up. Because of this, the Village Committee no longer contributes funds to the Village Newsletter and this is now solely the

responsibility of the Church.

- (f) Footpaths – responsibility for rights of way is now with SDNP. There was general concern that local footpaths are currently very overgrown, and Ron Chapple will look into this.
- (g) CCTV – there have been no incidents over the past year. Thanks are due to Chris Tunstall for continuing to allow the village to use part of her summer house for this equipment.
- (h) Ron Chapple is stepping down as Secretary at this meeting, and Marion Tucker, who has been Minute Secretary for the past year, will take over the full role.

5. **Planning**

On 1 April 2012, SDNP became the village's planning authority and will process any planning permission requests. Ed French pointed out that because of this, there are extra requirements to be considered in any building scheme, and he offered to help anyone who needed information or guidance on this.

Over the past year, there were 18 applications, almost all of which have been agreed and completed. There are currently 4 under consideration.

6. **Social**

- (a) Heather Birch outlined planned social events – a Mama Mia sing-along and BBQ evening on 31 August, and a film on West Sussex to be shown in the VH on 7 September.
- (b) She also asked for helpers for the village fête, now to be held on Saturday 6 October.
- (c) She reported on the Good Companions, who have two events in the near future – a putting evening (15 August) on and a Curry Club (3 September) at the hotel.
- (d) She asked if people could book for any event as early as possible, as this would help greatly in planning and catering.
- (e) The Harvest Festival Supper will be held on Sunday 14 October.

7. **Village Hall Report**

- (a) Ron Chapple reported that the Village Hall was in good order, with various regulation checks being carried out regularly. A full risk assessment check is due shortly.
- (b) The Village Hall hire agreement had been amended to add a phrase requiring noise from, for example, discos, to be kept to a minimum.
- (c) Val Belton congratulated Julie Tester on her management of the Village Hall.

8. **Councillor Dendle Report**

- (a) SDNPA membership has space for 6 councillors from town or parish councils within the area. As SDNP is an unelected body, it is important to try and gain representation this way.
- (b) The proposal to reroute the A27 around Arundel is ongoing. £25,000 is available to obtain a report on its viability to submit to Parliament.
- (c) There is a proposal to build a large free car park at Ford station for rail passengers.
- (d) ADC has published its Local Plan for development of the area 2012-2028. This allows for the building of approximately 400 new houses a year, mainly in North Littlehampton and North Bognor, with smaller development in other places, one being Angmering.
- (e) ADC have a campaign for "better, faster" broadband in West Sussex. Everyone is encouraged to register their support for this.
- (f) There is now a self-enforceable speed limit of 20 mph in Burpham and Wepham, in spite of the fact that a 30 mph limit had been requested. Warningcamp are now requesting a 20 mph limit zone.
- (g) Cllr. Dendle reminded the meeting of the Localism Act 2011, whereby villages are able to maintain a list of locally important assets they might wish to purchase should the opportunity arise.
- (h) The question of double yellow lines to prevent parking at the end of the lane is ongoing.

Cllr. Dendle suggested people keep writing to Nigel Peters, of WSCC.

9. **Election of Chairman and Appointment of Committee**

Cllr. Dendle proposed the election en bloc of the current Committee for a further year, with Marion Tucker replacing Ron Chapple as Secretary and Val Belton replacing Charles Kiddle as Treasurer. This was seconded by Roy Kilford, and carried unanimously.

10. **Any Other Business**

(a) A request was made for a deer warning notice to be installed on the road just before Wepham.

(b) Bill Tustin asked that the monthly Events Diary be emailed to everyone, as well as put on the noticeboards.

There being no other business, the meeting closed at 11.55 am.

Statement to be signed by Chairman as AGM 2013.

Agreed as a true record:

..... Date:
for Burpham and Wepham Village Committee and Parish Meeting