

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 12 June 2012**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Ron Chapple (Secretary)  
Heather Birch (Social)  
Julie Tester (VH Hire Co-ordinator)  
Val Belton (Treasurer)  
Marion Tucker  
Ed French  
Paul Dendle  
David Bellman

**Action**

1. **Apologies**  
Apologies were received from Charles Kiddle and Colin Dick.
2. **Minutes of the Last Meeting**  
The minutes of the meeting held 3 April 2012 were signed as a true record.
3. **Village Hall**
  - (a) Paul Challen's name has been added to the board listing past and present Chairmen of the Parish Meeting and Village Committee.
  - (b) Val has altered the wording of the VH hire agreement slightly to allow for the return of deposits via internet transfer.
  - (c) It was agreed that hire charges for the VH and Recreation Ground be raised to £800 (Hall/day) effective 1 January 2013. Recreation Ground/day will remain at £250.
  - (d) Val and Julie will review the number of glasses to see whether any new ones are required. VB / JT
4. **Planning**

Burpham Place – felling of 3 trees. No objection.  
Ilex Cottage – change of roofing material and new detached garage. No objection.  
Shepherd's Cottage – installation of 2 conservation rooflights on rear elevation. No objection.  
Court Leet Cottage – new access to Shuttles Lane. No objection.
5. **Treasurer Report**
  - (a) Val reported that BVC assets currently stand at a total of £22,732.99. Hall hire since 5 April this year is £2,994. These figures exclude any expenses for the jubilee celebrations and fête.
  - (b) The Accounting Statements for Burpham Parish Meeting for the year to 5<sup>th</sup> April 2012 were presented and approved unanimously.

(c) The Annual Governance Statement of Burpham Parish Meeting for the year to 5<sup>th</sup> April 2012 were presented and approved unanimously.

6. **Secretary Report**

(a) It has been agreed that Village Events will no longer be mentioned in the monthly Burpham and Wepham News. Anyone wishing to insert personal notices may still do so. Forthcoming village events will now be featured in the village website and also posted on the village noticeboards.

(b) Val attended the inaugural meeting of the West Sussex Health and Wellbeing Cooperative at the end of May.

7. **Councillor Dendle Report**

(a) The Lyminster bypass has been approved. There will also be significant housing development to the north of Littlehampton.

(b) Arun DC wish to keep the “meadow style” planting on Arundel roundabout.

(c) There is as yet no indication as to when yellow parking lines will be put at the end of the road, near the A27.

8. **Social**

(a) The Village Fête - 16 June – Final Planning Meeting at the Village Hall on Thursday 14 June at 7.30 pm.

(b) A Barn Dance has been organised for Saturday 28 July in the Village Hall.

(c) The Committee wished to thank Chris Hales, Ant Tester and Phil White for all their efforts to make the Beacon Lighting on 4 June such a success.

9. **Any Other Business**

(a) Village Website

Marion reported that the village website was up and running, although there were a couple of amendments that need to be made to it before it becomes widely available.

MGT

(b) Wepham Telephone Box

PC

Paul C will deal with this as soon as the weather improves.

(c) Paul C has repaired the potholes in the road up to the Village Hall.

(d) There were complaints about the amount of dog poo left around the villages. It was agreed that Ron will have a notice put in the newsletter.

Paul Challen pointed out that people not collecting their dog poo in a speed-restricted area is a prosecutable offence.

10. **Date, Time and Venue for Next Meeting**

Tuesday 7 August 2012 at 7.30pm in the Village Hall

Agreed as a true record:

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Date:

*for Burpham and Wepham Village Committee and Parish Meeting*

