

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 6 December 2011**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Ron Chapple (Secretary)  
Charles Kiddle (Treasurer)  
Colin Dick (Cricket)  
Ed French  
Julie Tester (VH Hire Co-ordinator)  
Marion Tucker  
Chris Hales  
Paul Dendle

**Action**

1. **Apologies**  
Apologies were received from Heather Birch.
  
2. **Minutes of the Last Meeting**  
The minutes of the meeting held 11 October 2011 were signed as a true record, with a small amendment to 6(b) in that the cleaning cost included a one-off.
  
3. **Village Hall**
  - (a) Village Playground  
Ron has not yet written to the Council regarding responsibility for the playground, but will do so before the New Year. It is hoped to obtain a clear indication from them that the playground is their responsibility. RC
  - (b) Stacking Tables  
Gopak make trolleys which will take a stack of 10-12 tables. Chris will email the Gopak website to everyone. CH
  - (c) Julie reported that the kitchen had been inspected by food hygiene officers and a rating of 5 out of 5 was awarded.
  
4. **Planning**  
Wepham Farm Stables – single-storey extension. Approved.  
Church Cottage Burpham – fell apple tree and reduce size of silver birches. Approved.  
Court Leet Cottage (100 Wepham) – erection of summer house. Approved.

Burpham Farm House – demolition of existing wall and erection of flint work wall. Approved.

## 5. Treasurer Report

(a) Charles confirmed that Val Belton will take over the Treasurer post effective 1 April 2012.

(b) Money has been lost on the value of the investments (£271) but this is counter-balanced by interest. It is not recommended that any further investments be bought at the current time.

(c) Income / Expenditure are on course, with social events raising approx. £1800 so far.

(d) A refund was received on utilities after the meter was read.

(e) The amount budgeted for village hall hire will probably not be achieved, but social events are proving successful, so the budgeted total income should be reached.

(f) The £2000 due from the Cricket Club is in hand.

(g) It was suggested that the installation of solar panels on the Village Hall should be looked at. Paul Dendle will send to Charles details of the person on Arun Council who can assist with this. PD

(h) Newsletter Publishing and Costs – the charges for these have risen substantially and without warning. It was agreed that for the future, if the VC contributes to newsletter costs, it should have a say in the editing of it. Ron will draft a letter to this effect and agree it with Paul Challen and Charles. RC / PC / CK

Paul Dendle agreed to send to Marion details of the person on Arun Council who could assist with website creation. PD

(i) It was agreed that as the Cricket Club rent of £300 had not changed since 2007, it should be raised to £400 with a deduction of £200 for the work in maintaining the ground.

## 6. Secretary Report

(a) Noticeboard – in hand.

## 7. Councillor Dendle Report

Paul updated the Committee on various Arun Council matters.

## 8. Social

(a) The Casino was a success and just under £200 profit was made.

(b) A Shuffleboard evening is booked for Sat 4 February 2000.

(c) The Burseldon Village Band is booked for a Barn Dance on Sat 28

July

(d) The SDNPA are yet to come back with a date for a presentation. This should be a Friday sometime early New Year.

(e) Libby will make the mince pies for after the Carol Service on 18 December and Liz and Phil White will be in charge of the mulled wine. The VC will pay their costs.

(f) The provisional date for the fete next year is 16 June, depending on the availability of Russell's team.

(g) Arrangements for the Beacon lighting on Mon 4 June 2012 are in hand.

**9. Any Other Business**

(a) It was agreed to amend para 7 of the Hire Agreement for the Village Hall to include the words "... the volume of music is not excessive, that ...".

(b) Standard Burpham Village Committee / Parish Meeting paperwork format to be used as templates for letters and compliment slips. Slight amendments to Chris's drafts were suggested (different colours / charity no. For the BVC). Marion will do these and email them to everyone.

MT

(c) Royal Wedding Celebration Tree Planting. Paul Challen and Colin will liaise on this.

PC / CD

(d) Ed reported that there is a scheme whereby training is given for the civil enforcement of a speed limit. This could be of interest as the proposed 20 mph restrictions around Warningcamp, Burpham and Wepham are due to be introduced early next year. He will enquire further.

EF

(e) Chris will attend AirS Rural Community Broadband Fund meeting. The VC will pay the £24 fee.

CH

(f) It was agreed that Val Belton be invited to attend the next Committee Meeting.

**10. Date, Time and Venue for Next Meeting**

Tuesday 7 February 2012 at 7.30pm in the Village Hall

Agreed as a true record:

..... Date:

*for* Burpham and Wepham Village Committee and Parish Meeting