

BURPHAM

VILLAGE COMMITTEE AND PARISH MEETING

Minutes of the Meeting held on Tuesday 2 August 2016 at 7.30 pm in the Village Hall

Those attending: Paul Challen (Chairman)
Val Belton (Treasurer)
Ed French (Planning)
Heather Birch (Social)
Bob Baynes (News Letter)
Julie Tester (Village Hall)
Ron Chapple

		Action
1.	Apologies Apologies were received from Marion Tucker, Kevin Foster. In Marion's absence Ron Chapple took the minutes.	
2.	Minutes of the Last Meeting The minutes of the meeting held 14 th . June 2015 were signed as a true record.	
3.	Village Hall. (a) Risk assessment completed. Issues raised were:- weeds against VH and in carpark, some electrical cables appeared in VH without PAT testing, food debris on kitchen floor beneath fridge and the cooker, outside clock needs replacing, emergency light battery in changing room needs replacement, underfloor storage area door to access under the main hall blocked, tree overhanging VH roof and branches resting on roof. (b) Five weddings confirmed for 2017 plus two strong enquiries. Two further weddings confirmed for 2018 and 2019. Wedding booked for 11 August 2017 request to have tethered hot air balloon on the recreation ground. Nick to be consulted. (c) The Committee thanked Ron for refurbishing the notice board in The Street in Burpham.	RC JT
4.	Planning. a) Lample House appear to have been reprimanded by SDNP Planning dept. for cutting down the trees on their property. b) Lowesden. Concern has been raised over the shepherd's hut that has appeared at the property. Planning requirement to be assessed. (c) Burpham Farm House has made an application to modify the	EF

	existing garage and add a wine store and covered walkway. Ed to discuss with Phil White.	
5.	<p>Treasurer Report.</p> <p>(a) Val and Julie have agreed that weekly rubbish collection between 1 November and 31 March is not necessary and fortnightly collection in this period has been arranged with Rabbit.</p> <p>(b) Accounts to date submitted, general position is good and investments are doing well.</p> <p>(c) The electronic annual return for the year to 5 April 2016 has been submitted to the Charity Commission.</p> <p>(d) The electronic Annual Return has been filed with the Charity Commission for external audit.</p>	VB
6.	<p>Secretary Report.</p> <p>(a) The winter management plan for next winter has been submitted to ADC.</p> <p>(b) No further update on ADC website. Following concerns raised over the website Steve Pentecost appears to have completed a VH website following on from the meeting at the hotel.</p> <p>(c) Splash Bridge – hopefully work should start within a few weeks</p> <p>(d) WSCC Highways tell me they have noted from Marion’s “Love West Sussex” report that the white lines at the triangle near the Vicarage are worn away, and it now has a job number but no works date!!</p>	MT
7.	<p>Councillor Dendle Report.</p> <p>No report</p>	
8.	<p>Social.</p> <p>(a) Paul Challen presented Heather with a Pallant wine voucher as a thank you from the Village for all the hard work in organising the Fete.</p> <p>(b) Children’s Christmas Party will probably be held on 17th December.</p> <p>(c) Alternatives evening at Home Farm had to be cancelled because of lack of support.</p> <p>(d) Next social committee meeting to be 8 August</p> <p>(e) Clump BBQ and Italian evening going ahead.</p>	HB
9.	<p>Any Other Business.</p> <p>(a) Pat Hay-Wills will be presented with a card and letter from the Village when she moves off to her new home.</p> <p>(b) Car park will be surveyed by Peter Werner taking the fence as the boundary. Paul C will talk to Pater Knight re the Burgh bank and</p>	All All

