

**BURPHAM**  
**VILLAGE COMMITTEE AND PARISH MEETING**  
**Minutes of the Meeting held on Tuesday 03 October 2017**  
**at 7.30 pm in the Village Hall**

**Those attending:** Paul Challen (Chairman)  
Marion Tucker (Secretary)  
Val Belton (Treasurer)  
Julie Tester (Village Hall)  
Kevin Foster (Cricket)  
Heather Birch (Social)  
Bob Baynes  
Celia Woodruff (Vicar)

	<p>Before commencing the agenda, the Committee and 13 villagers met to discuss recent comments about noise and disturbance caused by events being held at the Village Hall. The Committee agreed to consider these complaints and opinions and their proposed actions are set out under Village Hall below.</p> <p>The Committee then moved on to the formal agenda, as follows.</p>	
		<b>Action</b>
1.	<p><b>Apologies</b>  Apologies were received from Ed French and Paul Dendle.</p>	
2.	<p><b>Minutes of the Last Meeting</b>  The minutes of the meeting held on 01 August 2017 were signed as a true record.</p>	
3.	<p><b>Village Hall</b></p> <p>(a) In response to villagers' comments, the following points were agreed:</p> <p>( i) there will be no further bookings for weddings / parties for 2018. Small daytime bookings are not included in this.</p> <p>( ii) 2019 – bookings for such functions will be limited to 8, regardless of whether inside the hall or with a marquee.</p> <p>(iii) Doug Evans has agreed to draft a new hire agreement which will make provision for – no sleeping in vehicles, leaving quietly, only bio-degradable confetti, stronger deposit return terms to include non-return in the event of complaints about noise.</p> <p>(b) 2019 prices to be as follows:  Whole hall hire plus all facilities - £1,200 per day  Use of land in front of Hall for marquees £350  Deposit £400 – these rates to be effective immediately for all new bookings for 2019 onwards  Hourly rate to remain for the present at £25 per hour.</p> <p>(c) Kevin has in hand the purchase of a fire-proof box for the master</p>	KF

	<p>file.</p> <p>(d) Paul has cut down the growth at the edges of the car park but is still to investigate what lies underneath.</p> <p>(e) The new dishwasher and cooker are in place and 10 new chairs and two round tables have been purchased.</p> <p>(f) A new length of guttering and an extra downpipe have been installed on the carpark side of the VH.</p>	PC
4.	<p><b>Planning</b></p> <p>No comment will be made about the proposed building opposite the Granary until a formal application is made.</p> <p>Ed will be asked to report back to the committee on any SDNP policies which might affect the village footprint, in particular regarding “infilling”, and also whether the village is able to do anything about any such proposals should it wish.</p>	
5.	<p><b>Treasurer Report</b></p> <p>The accounts for the period 6 April – 02 October 2017 are satisfactory and current assets amount to just over £54,000.</p> <p>Kevin reported that the Cricket Club will be donating an amount of £65.</p> <p>Burpham and Wepham Investment Club has made a donation of £50.</p>	
6.	<p><b>Secretary Report</b></p> <p>Marion reported that it had been agreed that ProcessMatters2 will build a new website for Burpham and Wepham. The cost of migration from the current website, due to be discontinued by ADC during 2018, will be £730, which is a one-off fee for migration of existing data, and a £230 annual fee for domain name, updates, administration etc. This is on the understanding that all routine updating of the website, e.g. meeting minutes, etc. will be done by someone within the village. However, for an additional fee, this could be undertaken by ProcessMatters2.</p> <p>It was agreed that if possible the domain name should be “burphamandwepham”.</p>	
7.	<p><b>Councillor Dendle Report</b></p> <p>In the absence of Cllr. Dendle, there was no report.</p>	
8.	<p><b>Social</b></p> <p>Sat 9 December – a Christmas Quiz at the Village Hall. Bring own food and drink</p> <p>Sun 17 December – Carol Service – Village Committee to provide mulled wine in the Village Hall afterwards, as normal</p> <p>Sun 24 December – Church tea party in the Village Hall</p> <p>Thur 28 December – Seasonal “Film Show” for children, with presents etc.</p> <p>This to be instead of but incorporating some of the features of the Childrens’ parties of previous years</p> <p>Early February 2018 – Shuffleboard Evening</p>	

9.	<p><b>Any Other Business</b></p> <p>Marion explained that she and Phil Michel were looking into the idea of hanging a photo of a 1656 map of Burpham in the Village Hall. The map has been photographed, and permission has been granted for this to be hung in the VH, with a notice explaining that The Duke of Norfolk has granted this permission. Total costs for producing this are not expected to exceed £200 / £250 and the Committee agreed to pay these.</p>	
10.	<p><b>Date of Next Meeting</b></p> <p>Tuesday 5 December 2017 at 7.30 pm in the Village Hall.</p>	
	<p>Agreed as a true record:</p> <p>..... Date:</p> <p><i>for</i> Burpham and Wepham Village Committee and Parish Meeting</p>	